

**BOARD OF COUNTY COMMISSIONER'S
MINUTES**

July 25, 2011

The regularly scheduled meeting of the Board of County Commissioners was called to order this 25th day of July, 2011, in meeting room 200 of the Cleveland County Office Building by Chairman George Skinner. Christine Brannon, Deputy County Clerk/Secretary, called roll and those present were:

George Skinner, Chairman
Rod Cleveland, Vice-Chairman
Rusty Sullivan, Member
Christine Brannon, Deputy Secretary

Others present were: David Batton, Assistant District Attorney, Christine Brannon, Melinda Duke, Brenda Wakeman, David Tinsley, Jim Williams, Peggy Laizure, Sarita Scott, Lindsey Bailey and Tom Thompson.

Rod Cleveland moved, seconded by George Skinner, to approve the minutes of the Regular Meeting of July 18, 2011.

The vote was: George Skinner, yes, Rod Cleveland, yes; Rusty Sullivan, abstained.
Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, Rod Cleveland moved, seconded by George Skinner, to award to the low bidder, The Schneider Corporation for the amount of \$51,200.00 for County Bid #COM-1510 – Contract for a qualified Geographic Information System Consultant to provide professional services to enhance the spatial accuracy of Cleveland County's current cadastral GIS for the Cleveland County Commissioner.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to table the Awarding and/or Rejecting County Bid #HWY-1511 – Six-Month (6) Non-Encumbered Contract to provide Asphalt Material. The bid term will be from August 11, 2011 through February 10, 2012.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to table the Awarding and/or Rejecting County Bid #HWY-1512 – Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners. The bid term will be from August 5, 2011 through November 4, 2011.

The vote was: George Skinner, yes, Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to strike from the agenda the Discussion, Consideration and/or Action to approve the Service Agreement between the County Sheriff Department and Smiths Detection to provide on-site service to x-ray machines located in the County Courthouse and Administration Building for the yearly amount of \$8,148.00 from July 1, 2011 through June 30, 2012.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to strike from the agenda the Discussion, Consideration and/or Action on whether the conditions warrant the adoption of a Burn Ban Resolution as recommended by the Director of Safety and Emergency Management as per the Oklahoma Statute Title 2 Section 16-26.B.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the resolution approving and authorizing the issuance by the Cleveland County Public Facilities Authority of up to Three Million Seven Hundred Thousand Dollars (\$3,700,000) in bonds, notes or other evidences of indebtedness according to a plan of financing, on a taxable or tax-exempt basis to provide funds to refund the \$5,200,000 Rural Enterprises of Oklahoma, Inc. Fixed Rate Revenue Bonds (Oklahoma Governmental Financing Program) Series 2000B (Cleveland County Health Department Project); to establish a reserve fund, if any and pay costs of issuance related thereto (herein "Project") and all other matters related thereto, including but not limited to the waiver of competitive bidding thereof; and approving and authorizing the execution and delivery of related documents including, but not limited to the Lease Agreement and the taking of all action in connection therewith.

The vote was: George Skinner, yes, Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the modified CIRB Program Five-Year (5) Allocation Plan for FY 2011 approved on January 31, 2011. The modification is the addition of 2.75 million new non-allocated funds to the Cleveland County’s Etowah Road Project.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the payment of Invoice #1735 dated June 30, 2011 from the Pottawatomie County Safety Center for the housing of inmates for the month of June, 2011 for the amount of \$15,456.00.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Service Agreement between the County Sheriff’s Office and Waste Disposal Service to provide collection of solid waste at the Operations Division located at 10501 S. Hwy. 77, Slaughterville, OK. The term of the agreement will be for the monthly amount of \$100.00 from July 1, 2011 through June 30, 2012.

The vote was: George Skinner, yes, Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the June, 2011 monthly report for the County Assessor’s Office.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Allocation of Alcoholic Beverage Tax in the amount of \$33,271.52.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the following Cash Fund Appropriations:

a. Sheriff’s Service Fee Fund	\$ 42,736.93
b. Sheriff’s Revolving Fund	\$ 33,300.00
c. Sheriff’s Federal Share Revenue Fund	\$ 18.46
d. Sheriff’s Commissary	\$ 4,665.31
e. Sheriff’s Environmental Reward Fund	\$ 100.00
f. Treasurer’s Certification Fee Fund	\$ 4,600.00
g. County Clerk’s Lien Fee Fund	\$ 2,553.02
h. County Clerk’s Preservation Fee Fund	\$ 23,420.91
i. Court Clerk’s Revolving Fund	\$ 11,255.55
j. Fair Board Fund	\$ 7,868.50
k. Bridge Capital Improvement	\$ 72.63
l. Highway Unrestricted	\$629,419.03
m. County Commissioner’s Building Fund	\$ 17.85
n. Sales Tax Fund	\$600,389.83
o. County Bridge & Road Improvement Fund	\$ 76,391.42
p. County Detention Transition Account Fund	\$ 24,628.13
q. S.T.O.P. Violence Against Women Grant	\$ 2,616.17
r. Drug Court Revolving Adult Fund	\$ 240.40
s. DA Incarceration Cost Fund	\$ 580.54

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Resolution for Disposing of Equipment being declared as follows:

- I. **District #2 Warehouse:**
 - a. #D421-19 Colocrimp Assortment (junked)
 - b. #D420-02 Sewage & Trash Pump (junked)
 - c. #D359-01 Tool Box (junked)
 - d. #D330-34 Telescoping Pruner (junked)
 - e. #D330-20A Chainsaw (junked)

- II. **Court Clerk & Judges Offices:**
 - a. #L218-182 Computer (traded)
 - b. #JCP-351 Computer (traded)
 - c. #L102-259 Chair (junked)
 - d. #L102-260 Chair (junked)
 - e. #L102-261 Chair (junked)
 - f. #L102-262 Chair (junked)

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the following Blanket Purchase Orders submitted from the following Departments:

- a. **District #1 Warehouse:**
 - 12-0850 – T2A G.W. VanKeppel Co. \$2,000.00
 - 12-0885 – T2A Weldon Parts, Inc. 600.00

- b. **District #3 Warehouse:**
 - 12-0867 – T2A O’Reilly Automotive \$2,500.00

- c. **Health Department:**
 - 12-0884 – MD2 Treat’s Solutions, Inc. \$6,000.00

- d. **Sheriff’s Department:**
 - 12-0854 – CFBRE2 Graphic Language Signs \$3,950.00
 - 12-0864 – B2A Slaughterville Tire Shop 500.00
 - 12-0894 – B2A Noble Hardware 300.00
 - 12-0895 – B2A Forest Lumber Company, Inc. 200.00

- e. **County Justice Center:**
 - 12-0862 – CCJC2 American Elevator Company 504.00
 - 12-0935 – CCJC2 Concentra Medical Centers 1,000.00

- f. **Building Maintenance Department:**
 - 12-0889 – SM2 Metro Glass, Inc. \$1,000.00

- g. **County Clerk:**
 - 12-0860 – CFFP2 Underground Vaults \$1,000.00

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

- | | |
|----------------|---------------|
| 11-0218 – H2 | 11-0023 – T2A |
| 11-0375 – SM2 | 11-3375 – T2A |
| 11-0457 – C2 | 11-3991 – T2A |
| 11-0465 – C2 | 11-4021 – T2A |
| 11-2949 – SM2 | 11-4022 – T2A |
| 11-3721 – R2 | 11-4023 – T2A |
| 11-4436 – SM2 | 11-4083 – T2A |
| 11-4608 – B2A | 11-4155 – T2A |
| 11-4748 – B2A | 11-4156 – T2A |
| 11-4907 – B2A | 11-4157 – T2A |
| 11-5076 – E2 | 11-4159 – T2A |
| 11-5222 – SA2 | 11-4219 – T2A |
| 11-5696 – B2A | 11-4249 – T2A |
| | 11-4250 – T2A |
| 11-0235 – MD1C | 11-4402 – T2A |
| 11-0256 – MD1C | 11-4474 – T2A |
| 11-0401 – MD2 | 11-4525 – T2A |
| 11-4080 – MD2 | 11-4528 – T2A |

11-4081 – MD2	11-4577 – T2A
11-4924 – MD1A	11-4578 – T2A
11-4946 – MD1A	11-4634 – T2A
11-5036 – MD2	11-4686 – T2A
	11-4708 – T2A
11-4499 – CFDCREA2	11-4853 – T2A
	11-4854 – T2A
12-0552 – CCJC2	11-4925 – T2A
	11-5155 – T2A

The vote was: George Skinner, yes, Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 11/12

a. General Fund	\$ 1,101,633.89
b. Highway Fund	303,242.49
c. Health Fund	107,660.88
d. Sheriff Revolving Fund	5,268.66
e. County Detention Transition Fund	11,891.60
f. SCA2010 Grant Fund	87.07
g. Treasurer’s Certification Fee Fund	684.14
h. First Choice Recovery Fund	250.00
i. County Clerk Preservation Fund	9,730.81
j. STOP Violence Against Women Fund	2,616.17
k. Fair Board Fund	1,621.72

FY 10/11

a. General Fund	\$ 484,387.31
b. Highway Fund	81,667.52
c. Health Fund	10,020.88
d. SCA2010 Grant Fund	1,300.00
e. Fair Board Fund	2,698.00

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

No New Business to come before the Board.

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting)

There being no further business to come before the Board, Rod Cleveland moved, that the meeting be adjourned. Rusty Sullivan seconded the motion.

The vote was: George Skinner, yes; Rod Cleveland, yes, Rusty Sullivan, yes.
Motion Carried.

(Clerk’s Note: The agenda was posted on July 22, 2011 at 8:42 a.m.)